

TIRNO-05-R-00003 – AMENDMENT 0003, 11/10/2004 – Attachment 1, page 1

The following questions have been received on Solicitation TIRNO-05-R-00003. In some instances, more than one question was received on the same topic (clearances, staffing plan). Those questions have been grouped together.

1. Does the above solicitation require that the 8(a) contractor already have a top secret clearance. Can we still bid on this solicitation if the prime 8(a) contractor presently has a secret clearance and his sub contractor has a top secret clearance.

2. Is a facility clearance required?

a. If a facility clearance is required what level?

b. If a Top Secret facility clearance is required is an interim Top Secret acceptable?

c. If a Facility Clearance is required is it required at time of award?

RESPONSE TO QUESTIONS 1 & 2 -- Solicitation Provision H.17 describes the requirement for contractor background investigations. All contractor personnel will be required to complete the forms to be furnished by the IRS. All contractor personnel must have 'facility clearance.' The "level" of clearance will depend upon the contractor employee's duties/job description. As described in the Statement of Work, C.3.2.3, and in the Position Qualifications, Section J, Attachment 3, the Intelligence Analyst must possess a Top Secret clearance; the Data Analyst, Paralegal/Legal Analyst, Computer Analyst and Administrative/ Clerical positions must possess Sensitive clearances. As noted in Solicitation Provision H.17, last paragraph, "(a)n employee may commence work immediately upon receipt of an interim approval." IRS will not provide the paperwork to begin any clearance process until after a contractor has been selected.

3. Is there an incumbent on this contract and if so are they eligible to submit a proposal?

RESPONSE TO QUESTION 3 -- There is an incumbent contractor who is not an SBA certified 8(a) contractor, and therefore is ineligible to submit a proposal.

4. Reference Section J, Attachment 2. The column for Data Analysis totals 28.75 and the column for Intell. Analyst totals 4, yielding an overall total of 51.75. The chart shows a total of 27 for the Data Analysis column; a total of 5 for the Intell. Analyst column; and an overall total of 50.75. Please provide clarification.

5. Section J, Attachment 2 lists locations for only 4 of the 5 Intelligence Analysts. Where is the 5 Intelligence Analyst located?

6. The total for the Data Analysis listed in Attachment 2 states 27 while the total FTE's of the line items equals 28.75. What is the actual total FTE's for Data Analysis?

7. The total FTE listed in Attachment 2 is 50.75 while the total of the line items is 52.75. What is the total FTE's for all positions?

RESPONSE TO QUESTIONS 4, 5, 6 & 7 -- The total FTE is 52.75. Clerical support totals 4; Data Analysis totals 28.75; Legal Technician totals 14; Computer Analyst totals 1 and Intel. Analyst totals 5 (Washington, DC was erroneously omitted in prior version). See Section J, Attachment 2 Revised 11/08/04, attached to this amendment 0002

8. Section F.4 mentions that in addition to the Quality Control Plan, Transition Plan and Management Plan that a Recruitment and Retention Plan shall be submitted as part of the Contractor's Proposal. Is the Recruitment and Retention Plan included in the 50 page limit for the Technical Proposal or is it excluded as are the other required Plans (Section L.6)?

RESPONSE TO QUESTION 8 -- It is NOT included it in the 50 page limit for the technical proposal, it is to be treated as the other required plans.

9. Will space be made available at the IRS Headquarters Facilities for the Contractor's Project Manager to reside?

RESPONSE TO QUESTION 9 – It is not anticipated that the contractor's project manager will be located on-site at IRS. Office space may be made available on the days the project manager meets with the COTR, but daily "on-site" project manager presence is not currently anticipated.

PLEASE NOTE THAT THERE IS NO CHANGE TO THE DATE/TIME PROPOSALS ARE DUE. ALL PROPOSALS MUST BE RECEIVED BY NO LATER THAN 1:00 PM, TUESDAY, NOVEMBER 30, 2004